# C:\Documents and Settings\bgarcia\Local Settings\Temporary Internet Files\Content.IE5\P06SCLOE\MMj02363600000[1].gifMeet & Greet with each Team

Purple = Core

Black = CITE

## Introduce CITE Program

### Why? Interdisciplinary project-based learning, DI, Teaming, and technology integration skills. The Souderton 4!

### 1st Year Goal = 1 Team project

### Core curricular topics, existing projects, and new project ideas.

### Mini Boot Camp

#### Scheduled early in September during Team’s Flex Period if possible

#### Logon procedures and passwords

#### Pre-assessment of students’ skill ability in basic computer skills

#### Create music, images, and subject folders on student “P” drive

#### SASD Acceptable Use Policy and consequences

#### Computer Lab Rules & Procedures:

##### **Classroom Expectations**

##### **Behavior Management Consequences (work habits)**

##### **Students must supply USB sticks for file transfer & storage**

#### Internet Safety, Cyber Bullying, Copyright Law, MLA Format

### Technology acquisition & use

#### Cite is not responsible for getting or fixing laptop computers or supplying peripherals for use in core classrooms .

#### CITE Computer Labs are equipped with the following peripherals for use only when scheduled project is in the CITE Lab: headphones with microphones, digital cameras, flip video cameras, DV cameras, & webcams.

# Project Planning

## Phase #1 Project Planning:

### Core Teacher initiates project 🡪 Pre-Planning Protocol form

### Meeting Dates during Team Prep/Planning with CITE to develop project 🡪 Tasks-by-Day Skeleton form

#### Identify: Core Standards & Objectives

#### Identify: NETSS & Technology Components (Checklist Rubric for Grading)

#### Identify: Differentiated Instruction considerations and IEP accommodations

#### “Estimated” Date established on CITE calendar

## Phase # 2 Project Planning

### Meeting Dates during Team Prep/Planning with CITE to finalize project

#### CITE Tasks-by-Day Lesson Plan

#### Project Model created

#### Project Management folder

##### **Core/Team prepares the project assignment sheets & grading rubric**

##### **Print out class list for technology teacher grading**

##### **Prepare a CITE Lab seating chart: Names, IEP, health issues, etc.**

#### “Lock In” Date established on CITE calendar

# Project Facilitation

## Core Teacher: Preliminary project research & learning activities must be completed during team time prior to the “CITE Time” Calendar Date.

### Core teacher must arrange for mobile laptops, LCD, etc. with \_\_\_\_\_\_\_\_\_\_\_\_\_ for use in their core classroom or schedule the library or “non-CITE” computer rooms with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

### All work must be saved to the student’s “P” drive only.

### Prior to the “CITE Time” calendar date, all images, audio files, Internet addresses, etc. must be saved to the student’s “P” drive.

### The core subject & learning support teachers, learning support aide, etc. should be present in the CITE Lab during “CITE Time.”

## CITE Teacher:

### Facilitate the integration of technology skills into the core subject project-based learning assessment.

### Assessment of each student is completed on the acquisition of technology skills and NETSS standards.

# Project Evaluation

## Core teachers:

### Provide feedback to the CITE team on the impact of technology integration on student learning and achievement and record revisions to be made to the project for future use.

### Record the technology grades into eSchool Plus

## CITE teachers:

### Provide feedback to the core teacher on student learning and achievement and record revisions to be made to the project for future use.

### Technology Project Tracking Database